SIENA HEIGHTS UNIVERSITY--APPLICATION FOR GRADUATION

Graduation Application Due Dates:
May Graduation: January 15  August Graduation: July 1  December Graduation: October 1
Early Participation in May Commencement for August or December graduation: January 15

Notice to students! (read carefully)
If you are going to finish all requirements by the end of fall classes apply for December graduation.
If you are going to finish all requirements before the day of Commencement, apply for May graduation.
If you are going to finish all requirements by the end of summer classes, apply for August graduation.

Graduation Applying For (fill in year): December _____  May _____  August _____

Granted Early Participation-May Commencement: Yes _____  No _____  (early participation-select Dec or Aug above)
*(Students with semester hours remaining for degree completion will be allowed, with permission, to participate in the Commencement Ceremony in May. The Registrar’s Office has this permission form.)

Commencement:  Students from all locations and programs are invited to the Adrian ceremony. The KCC/LMC ceremony is for all students attending the KCC and LMC sites. Participation in commencement does not mean that the student has completed requirements for graduation. All requirements must be completed in order to graduate. Students granted early permission to participate in commencement would finish requirements the following August or December. All students must apply for graduation prior to attending commencement. Students are responsible for reporting their intentions for attending either of the commencement ceremonies. For the Adrian ceremony, this is done through the student ticket order done mid-March to mid-April of each year. KCC/LMC students must notify the site director if they plan to participate in the KCC/LMC ceremony. Commencement information is posted by the end of February on the University Web site. (Tickets are not required for the KCC/LMC ceremony.)

The Financial Aid Office requests that students receiving aid let them know 4 months prior to graduation that they are leaving SHU.

CAMPUS ATTENDING:
AD _____  CM _____  JC _____  KC _____  LC _____  LM _____  MC _____  OP _____  SO _____  TC _____  WA _____

PRINT LEGAL NAME
(Print your LEGAL NAME above exactly as you desire it to appear on your diploma and records)

Address
(Print your mailing address-Street, City, State, and ZIP code)

Student Number ____________________________  Birth Date ____________________________

Degree applying For:
AA _____  BA _____  MA _____
AAS _____  BAS _____  SA _____
BBA _____

Adrian Campus only for the degrees listed below:
AS _____  BS _____
BFA _____  BSW _____
BSN _____

Pre-Law Curriculum: Yes _____  (Adrian Only)

Major 1 ____________________________
Concentration ____________________________  (if applicable)
Major 2 ____________________________

Teacher Certification is sought Yes _____  No _____
If applying for a provisional certificate, obtain a Teacher Oath Form and a Felony Conviction Statement from the Registrar’s Office.

Minor(s) ____________________________

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OVER
The following information is needed to comply with reporting requirements established by the Department of Health Education and Welfare:

**RACE/ETHNIC BACKGROUND**
(Please check appropriate blanks)

_____ Black, non-Hispanic—a person having origins in any of the black racial groups of Africa (except those of Hispanic Origin).

_____ American Indian or Alaskan Native—a person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

_____ Asian or Pacific Islander—a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, of Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.

_____ Hispanic—a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

_____ White, non-Hispanic—a person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

_____ Nonresident alien—a person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

Legal Signature: ________________________________ Date: ________________________________

Home Telephone Number________________________ Alternative Telephone Number________________________

E-mail Address ________________________________________________

RETURN TO THE REGISTRAR'S OFFICE BY
fax 517-264-7744 or
scan and send to regr@sienaheights.edu or
by mail to: Registrar's Office, Siena Heights University, 1247 E. Siena Heights Dr., Adrian, MI 49221

CPS students may turn in this form at their site location.
Please abide by the due dates on this form or set by the site location.

**OFFICE USE ONLY:**

Date Received_________________ Residency Info_________________ GR File Flagged_________________