Siena Heights University at Kellogg Community College  
ENG 341: Advanced Expository Writing (3 Credits)  
Wednesday: 6:00 – 9:00pm - January 7 – April 22, 2009  
Instructor: Tim Chapman  
Home Phone: (269) 388-4856 Email: THChapman @AOL.com

Description:  
In this course there will be extensive practice in the writing of short and extended, formal and informal essays appropriate to different audiences and occasions. There will be readings and analysis of expository pieces from a variety of contemporary authors. Appropriate methods of documentation and research are applied to primary research project.

Prerequisite: ENG 113 and 211 or the equivalent.

Our Goals for the Semester:
1. Understand the importance of clear, concrete, and concise writing.
2. Synthesize critical thinking and audience sensitivity into writing strategies.
3. Analyze, evaluate, and interpret written material from a source
4. Write a well developed research paper using a variety of credible sources.
5. Use APA Documentation format to document and cite source material properly.

Required Texts:
Baker, The Practical Stylist with Readings (Current edition)  
Hacker, A Pocket Style Manual  

Siena Heights University has made a commitment to use APA style for all written papers. College level writing is a life skill not just a skill required while attending school. Throughout your professional careers you will be writing a variety of business correspondence and documents — memos, reports, summaries, proposals, as well as personal correspondence.


While there are many good references, this one was selected because of its organized layout and its ease of use. In addition, the Graduate College uses this text and those students who continue with Siena for post baccalaureate work will be most familiar with this resource.

Assignments: This is a writing course, expect to write. This semester you will be required to write two papers of four (4) pages and complete a research project that requires a research paper of eight (8) pages in length. There will also be some readings, short reaction papers, and a class presentation.
Attendance: Class attendance is expected. Students who are frequently absent can expect to have grades adversely affected by their absences.

It is my policy that I will drop your final grade by 5% after three (3) absences with an additional drop of 5% for each absence after that. It is your responsibility to drop the class if you stop attending.

Grades: At the end of the semester you will submit a portfolio that will contain the final drafts of the papers that you have completed for this class. In the final weeks of the semester, I will give you a set of guidelines for this portfolio. Your final portfolio will constitute 40% of your grade for this class. The remaining 60% of your grade will be based on the writings assignments and class participation.

Approximate Grading Breakdown: Grades will be based on a point system. At the end of the semester, the total number of points earned will be divided by the total number of points possible to determine a percentage and final grade.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
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<tbody>
<tr>
<td>Paper No. 1</td>
<td>100</td>
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<tr>
<td>Paper No. 2</td>
<td>100</td>
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<tr>
<td>Class Presentation</td>
<td>50</td>
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<tr>
<td>Research Paper</td>
<td>250</td>
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<tr>
<td>Reaction Papers</td>
<td>100</td>
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<tr>
<td>Extra Credit</td>
<td>Per Instructor</td>
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<tr>
<td>Final Portfolio</td>
<td>400</td>
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Electronic Devices: Please turn off your cell phones, computers, Black berries, ipods, GPS systems and any other electronic device unless you have permission from me. You may not record my class in any form without my permission.

Plagiarism and Academic Dishonesty: This is submitting the work of someone else for evaluation and claiming it as your own without giving appropriate acknowledgement to the original author or source. If you are caught engaging in this type of activity, I will not be able to trust the integrity of your work. This will place me in the position of not being able to accept your work and may result in a failing grade for the class. However, I will defer to the policies of Siena Heights University in this matter (See page 155 in the Catalog).