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<th>Course/Section</th>
<th>Course Title / Instructor Information</th>
<th>Day / Dates /Time</th>
<th>Text</th>
<th>Pre-Class Assignment</th>
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| BAM441 NA     | Communication Skills for Managers  
Instructor: Pelletier  
Email: amypelletier@yahoo.com | Saturday  
9/13, 10/4,  
10/25, 11/15  
9am—5pm | Communicating for Results by Cheryl Hamilton, Eighth edition, 2007, ISBN: 13: 9780495095842 | Please read chapters 1-5 before the first day of class. Also, conduct some basic research and choose a local, non-profit organization that interests you or one with which you have some affiliation. During the first class meeting, each small group will be deciding on a non-profit organization to use as the basis for the final project. |
| CSV320 NA     | Community Service Systems  
Instructor: Martinez  
Email: daileymart@comcast.net | Saturday  
9/20, 10/11,  
11/1, 11/22  
| ENG341 NA     | Advanced Expository Writing  
Instructor: Siebert  
Email: cjsiebert@bsu.edu | Saturday  
9/13, 10/4,  
10/25, 11/15  
9am—5pm | Course packet  
Frankenstein, Mary Shelley (Dover Classic version = ISBN # 0486282112)  
Hamlet, William Shakespeare (Dover Classic version = ISBN # 0486272788)*  
Please note: It is NOT necessary to buy an additional copy of Frankenstein or Hamlet if you already have a copy of these titles. Nor is it necessary to specifically buy the Dover Classic versions. However, if you do NOT own the titles, the Dover Classic versions are typically very cheap (usually $1.00 for Hamlet and $2.00 for Frankenstein) and are perfectly acceptable for our use in this class. | Read “Shitty First Drafts” in the course packet, Student paper examples, Student example of a documented argument |
| LAS301 NA     | The Adult Learner  
Instructor: Owens  
Email: owensj@lcc.edu | Wednesday  
9/3—10/22  
| LAS301 NB     | The Adult Learner  
Instructor: Owens  
Email: owensj@lcc.edu | Tuesday  
10/21—12/9  
| MGT452 NA     | Leadership  
Instructor: Motz  
Email: motzw@lcc.edu | Monday  
9/8—12/8  
**Another book to be determined at first night of class** | Read chapters 1 through 4 in the Dubrin text |
| MGT485 NA     | Decision Making for Managers  
Instructor: Motz  
Email: motzw@lcc.edu | Saturday  
9/6—11/10  
9am—5pm  
Wednesday  
10/12—12/9  
| PCM340 NA     | Professional Speaking  
Instructor: DeKlerk  
Email: juliedeklerk@hotmail.com | Saturday  
9/27, 10/18,  
11/8, 12/6  
| PHI320 NA     | Social Ethics  
Instructor: Hausmann  
Email: genehausmann@msn.com | Saturday  
9/27, 10/18,  
11/8, 12/6  
Anonymous, M.D., Unprotected, NY: Sentinel: The Penguin group, 2006, ISBN# 1-59523-025-4 | Read “Roe vs Wade(1973)” and John T. Noonan, “An almost absolute value” in Chapter 2 of CMP. Write answers to questions (not the discussion questions) for both of these articles and turn in at the first class. Read James Rachels, “Active and Passive Euthanasia” and Bonnie Steinbock “The intentional termination of life” in Chapter 3 of CMP. Write answers to review questions (not the discussion questions) and turn in at first class. |
| PSY360 NA     | Counseling Techniques and Practice  
Instructor: Madigan  
Email: m2@cablespeed.com | Thursday  
10/16—12/11  
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<td>PSY432 NA</td>
<td>Crisis in Adolescence Instructor: Moravec Email: <a href="mailto:dagmarmoravec7@aol.com">dagmarmoravec7@aol.com</a></td>
<td>Monday 9/8—10/27 6pm—9pm</td>
<td>Adolescence: Continuity, Change &amp; Diversity, 6th ed/2001, Cobb N., Mayfield Publishing ISBN 0073194727</td>
<td>None</td>
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<tr>
<td>SOC355 NA</td>
<td>Investigative Techniques in Social Services Instructor: Jeff Williams Email: <a href="mailto:jw0413@yahoo.com">jw0413@yahoo.com</a></td>
<td>Saturday 9/6, 9/27, 10/18, 11/8 9am—5pm</td>
<td>Understanding Child Abuse and Neglect (6th Edition) (Paperback) by Cynthia Crosson-Tower. ISBN: 020540183X or ISBN-13: 9780205503261 (7th Edition)</td>
<td>A reaction paper summarizing the first 3 chapters of the text is due the 1st day of class. The reaction paper should summarize the chapters and incorporate the student’s reaction to the material contained within. Feel free to add any personal experiences into the reaction paper. The paper must be 2-3 pages in length, not including the cover and reference pages. All assignments must have both a cover page and a reference page. All written assignments must be double-spaced and typewritten. Handwritten papers will not be accepted and will receive zero points. Your current event reports should be challenging and creative, requiring students to display a thorough understanding of the issues inherent in our society. Your grade will be based on fully developed thoughts and responses, not necessarily on length.</td>
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