EMERGENCY RESPONSE GUIDLEINES

BOMB THREAT

- If you observe a suspicious devise do not touch or move it
- If you are advised of a bomb by phone, note the date, time, location of the call, and caller ID (there is a form located in the blue emergency response books located throughout campus)
 - o Ask the caller where, when , how, why the bomb was placed
 - Note the age, gender, speech pattern, attitude, background noise, nationality, accent etc.
- Contact Public Safety immediately
- Evacuate the building and move to a designated area, at least 1000 ft from the building
 - Remain in designated areas until released by a emergency response personnel
 - Report anything suspicious to the emergency response personnel
- Follow directions from emergency response personnel
- Remain calm, assist others to remain calm
- Assist individuals who may not be able to safely evacuate on their own

SHU EMERGENCY

ON THE ADRIAN CAMPUS 9-911 or 7800 (SHU PUBLIC SAFETY)

CELL 911 or 517-264-7800 (SHU PUBLIC SAFETY)

STATE LOCATION, NATURE OF EMERGENCY, YOUR NAME AND ANY OTHER RELEVENT INFORMATION

STAY ON THE LINE UNTIL THE DISPATCH OPERATOR RELEASES YOU