



SIENA HEIGHTS UNIVERSITY GRADUATE COLLEGE

Criminal Conviction Disclosure Form

Full Name (please print) Student ID#

Current Employer/Position Social Security Number\*
(\*optional; required for education tax credit and reporting Federal Tax Form 1098-T)

Pursuant to Public Act 138 of 2005, I represent that (check all that apply):

1. I have not been convicted of, or pled guilty or nolo contendere (no contest) to, or been the subject of a finding of guilt by a judge or jury of any crime.

2. This is my initial disclosure that I have been convicted of, or pled guilty or nolo contendere (no contest) to, or am the subject of a finding of guilt by a judge or jury for the following crimes (attach a separate sheet of paper to explain the criminal offense, date, court, city/state, and circumstances surrounding the conviction):

- a. \_\_\_\_\_ which is a \_\_\_\_\_ Felony \_\_\_\_\_ Misdemeanor
b. \_\_\_\_\_ which is a \_\_\_\_\_ Felony \_\_\_\_\_ Misdemeanor
c. \_\_\_\_\_ which is a \_\_\_\_\_ Felony \_\_\_\_\_ Misdemeanor

3. This serves as disclosure of subsequent convictions of which I have been convicted, or pled guilty or nolo contendere (no contest), or am the subject of a finding of guilt by a judge or jury, for the following crimes (attach a separate sheet of paper to explain the criminal offense, date, court, city/state, and circumstances surrounding the conviction), and I understand that failure to disclose any subsequent convictions is considered to be a crime:

- a. \_\_\_\_\_ which is a \_\_\_\_\_ Felony \_\_\_\_\_ Misdemeanor
b. \_\_\_\_\_ which is a \_\_\_\_\_ Felony \_\_\_\_\_ Misdemeanor
c. \_\_\_\_\_ which is a \_\_\_\_\_ Felony \_\_\_\_\_ Misdemeanor

In signing this form, I understand and agree that:

4. The information I have supplied can and will be shared with the Michigan Department of Education (for Education students only). If I have been convicted of a listed offense, my application for teacher/counselor certification renewal or upgrade, or for an additional endorsement, may be denied.

5. If my current criminal history report(s) on file with my school district and/or the Michigan Department of Education is not the same as my representation(s) above, I may be accused of misrepresentation and/or fraud in application.

Signature Date

SHU Representative signature Position Date

[FOR OFFICE USE ONLY]
Initial Application Practicum/Internship
Endorsement/Certificate Renewal/Upgrade School Counselor License
Other \_\_\_\_\_