**FIRE**

- Alarm – Intermittent Horn
- All Persons Must Evacuate
- Do Not Use Elevators
- Assist Handicapped to Leave
- Keep All Students/Faculty/Staff Together
- Move Away From All Exits/Entrances
- Stay At Least 100 Feet Away From Building
- Follow Public Safety Instructions

**MEDICAL EMERGENCY**

- Is It Safe to Stay and Help?
- Report the Situation to 911/Public Safety
- Treat the Injured
  - First Aid & CPR
  - Bleeding: Apply Pressure
  - Falls: Do Not Move
- AED’s Are Located Throughout Campus

**TORNADO/SEVERE WEATHER**

- Listen for Long Siren Blast/Other Warning
- Take Shelter in Lowest Inside Space
  - Check Building Maps for Shelter Areas
- Assist Students/Visitors/Handicap to Shelter
- Stay in Shelter Area until Advised All Clear

**SHELTER IN PLACE**

- Faculty/Staff, Students, Visitors may be asked to shelter in place when it is unsafe to be outside due hazardous situations or ongoing incidents.
- Public Safety or Other Emergency Responders will advise when to Shelter in Place
- All persons must stay in their current location or area designated by Public Safety

**EMERGENCIES at Siena Heights**

*From a Campus Phone:* Call 9-911 or Ext 7800 (Public Safety)
*From a Cell Phone:* Call 911 or (517) 264-7800 (Public Safety)

*SHU Tips:* Text “SHUTIPS” and your message to 50911

Provide the Location, Nature of Emergency, Who You Are & Any Other Relevant Information, Stay On the Line Until Released

**SHU Alerts**

Sign up to receive emergency text message services for students, parents, faculty/staff & the community by visiting our website or by:

*texting ADRIAN to 79516*
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**Active Shooter**

- **If it is Safe to do so: RUN, Evacuate the Area**
  - Leave Belongings
  - Warn Others
  - Keep Your Hands Visible
  - Follow Instructions from Emergency Responders
  - Call 911/Public Safety when Safe to Do So

- **If it is Unsafe to Evacuate: HIDE**
  - Secure the Room You Are In
  - Lock Doors If you can
  - Barricade the Door with whatever you can
  - If you are in a Hall get into a Room
  - Be Out of Sight, Be Quiet, Remain Calm
  - Hide Behind Large Heavy Objects That May Offer Protection
  - Call 911/Public Safety when Safe to Do So
  - Follow Instructions from Emergency Responders
  - Do Not Unsecure the Area until Instructed to do so by Law Enforcement

- **As a Last Resort: FIGHT**
  - As a last resort and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the shooter
  - Act Quickly and Aggressively
  - Throw Objects or Improvise Weapons
  - Be Loud and Assertive
  - Commit to Your Actions
  - A Temporary Disruption may Provide a Chance to Run

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**DISRUPTIVE OR CRIMINAL BEHAVIOR**

- Stay Calm & Keep Yourself Safe
- Do Not Confront Aggressive or Violent Persons
- Report the Situation to 911/Public Safety
- Report all Incidents, Suspicious Persons or Events to Public Safety

**BOMB THREAT**

- If you observe a suspicious device, do not approach or touch it!
- If you are advised of a bomb threat over the phone, note: Date, Time, Location of Call
- Ask the caller where, when, how & why the bomb was placed
- Note the caller’s age, gender, speech pattern, attitude, background noise, accent, etc.
- Report the Situation to 911/Public Safety
- Bomb Threat Forms can be found in the Blue Emergency Binders throughout campus.

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