Steps for Enrolling in an Installment Payment Plan

For Students

- Log in to MySiena
- Select Charges, Account Balances, and ePayments under Paying for College
- Select CASHNet ePayments
- Review your Installment Payment Plans options. Located at the upper right-hand side of the page.
- Select a payment option by clicking on the word enroll next to your payment selection.

For Parents or 3rd Party

Student must create a parent PIN

- Log into MySiena
- Select Charges, Account Balances, and ePayments under Paying for College
- Select CASHNet ePayments
- Click on the Add New link next to the Parent PINs box
- Follow the onscreen instructions

The parent will receive an email notice once the PIN is created. Once received they will have the ability to make payments.